



## Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:  
The Historic Christian County Courthouse  
100 W. Church Street, Room 100  
Ozark, Missouri, 65721  
on **October 31<sup>st</sup>, 2019 at 8:40 a.m.**

### MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	8:40 a.m.	10:26 a.m.
Ralph Phillips	Presiding Commissioner	Present	8:40 a.m.	10:26 a.m.
Mike Robertson	Eastern Commissioner	Present	8:40 a.m.	10:26 a.m.
Madi Hires	Executive Administrative Assistant	Present	8:40 a.m.	10:26 a.m.

Attendees: Dr. Pam Duitsman, Josh Bird, Diane Stalder, Human Resources Director Amber Bryant, Purchasing Agent Krista Raleigh, Auditor Amy Dent, Circuit Clerk Barb Stillings, Michele Walker, Reba Retell, Prosecuting Attorney Amy Fite, Janette Bilyeu, Janice Kloppe and Becky Ellerman with Kloppe Associates, Treasurer Karen Matthews, Recorder Kelly Hall, Highway Administrator Miranda Beadles, Alicia Chaves, Maintenance Supervisor Richard Teague

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve all items listed on the consent agenda, which included approval of Christian County Commission's agenda for today, October 31<sup>st</sup>, 2019 as amended to include addition of the Commission's 2020 Budget meeting & Kloppe Associates, and Christian County Commission's regular session minutes from October 28<sup>th</sup>, 2019. There were no financials to address. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Dr. Pam Duitsman from MU Extension and Chairman of the Christian County University of Missouri Extension Council Josh Bird to continue discussion on an administrative assistant position. Auditor Amy Dent presented a proposed budget showing the possible changes. Discussion was held. Presiding Commissioner Phillips entertained a motion to follow the recommendation of County Counselor Housley and Human Resources Director Amber Bryant to not move forward with making this a County position. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Circuit Clerk Barb Stillings for her 2019 budget amendment. Auditor Amy Dent presented to the Commission a proposed amended budget on October 17<sup>th</sup>, 2019. Discussion was held. Presiding Commissioner Phillips entertained a motion to approve Ms. Stillings' budget amendment as presented. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Prosecuting Attorney Amy Fite in regards to the STOP (Services Training Officers Prosecutors) Grant for violence against women. Discussion was held and Ms. Fite presented to the Commission, the Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended. Western Commissioner Bilyeu moved that the Commission grant the request of our Prosecuting Attorney Amy Fite, and authorize the document to be signed by Presiding Commissioner Phillips. Eastern Commissioner Robertson seconded the motion.


Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with Janice Kloppe and Becky Ellerman from Kloppe Associates to continue discussion on the phone audit. Presiding Commissioner Phillips stated that this process has been very complex due to all parties involved. He also recommended that Kloppe Associates meet with the Sheriff's department separately as they have specific concerns in regards to what information they are comfortable sharing for the audit. Per the request of Kloppe Associates a liaison between the County Clerk's office and Kloppe was discussed; Treasurer Karen Matthews was selected. Western Commissioner Bilyeu noted that he would like to see things move forward but understands the other involved parties have legitimate questions in regards to portal access and we should take those seriously. He mentioned that there could be a need for an additional meeting for further communication on the issue. Treasurer Karen Matthews said she would not be in favor of an additional meeting as this is the 5<sup>th</sup> one. Eastern Commissioner Robertson moved that Kloppe Associates would be allowed portal access for information they need to complete their audit. Presiding Commissioner Phillips seconded the motion.


Aye: Phillips, Robertson. Nay: Bilyeu. Absent: None. Abstain: None.

The Commission met with presenter Auditor Amy Dent for the 2020 Commission Office Budget. The overall budget shows a 4.05% increase which is approximately \$14,000.00; \$6,000.00 of that increase comes from the result of the Salary Commission meeting. Discussion was held. No action was taken.

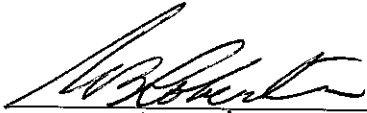
The meeting was adjourned at 10:26 a.m.

  
Date: 10-31-19

Hosea Bilyeu  
Western Commissioner

  
Date: 11/4/19

Ralph Phillips  
Presiding Commissioner

  
Date: 10-4-2019

Mike Robertson  
Eastern Commissioner